

P R I M E

FOR PHYSICIANS

Physician Credentialing Checklist & Standards

The documents the practice collects, how each is verified, and what is re-checked over time.

Version 2026-10-draft2 · **DRAFT — for counsel review** · Questions: hello@peptivaprime.com

Documents to upload

- State medical license for each state you will serve
- DEA registration certificate (if prescribing controlled substances)
- Professional liability certificate of insurance
- Curriculum vitae
- Form W-9
- Government photo ID

What the practice verifies

- NPI: automated check against the national registry at application (name, individual type, taxonomy, state), confirmed by the practice
- Licensure: primary-source verification with each state medical board, including status and any disciplinary history
- Exclusions: screening against federal exclusion and debarment lists
- DEA: registration status and schedules, where applicable
- Identity: government ID matched to the applicant; identity proofing to the standard required for electronic prescribing of controlled substances when that capability is enabled
- Liability coverage: carrier, limits and expiry

Decision

The practice approves, declines or requests more information in writing. Approval activates your profile; members can then see and book you. The practice may decline without stating a reason.

Ongoing

- Licenses, DEA registration and liability coverage are re-verified before expiry and at least annually.
- Exclusion screening is repeated monthly.
- You must report any change in standing within two business days.

PRIME · Physician-directed telehealth · This document is a plain-language draft prepared for review by healthcare counsel before adoption. The version accepted by a member or physician is recorded on their file.